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TUNICA-BILOXI COVID ECONOMIC RESCUE PROGRAM FOR TRIBAL-MEMBER BUSINESSES

Tunica-Biloxi Tribe announces the new Tunica-Biloxi COVID Economic Rescue Program for Tribal-Member Businesses. Qualifying applicants may be eligible for economic support and/or reimbursement of costs in connection with the COVID-19 public health emergency. Because funding is limited, a qualifying applicant will receive no more than \$15,000 (amount has to be justified) related to this program. Applicants must complete the COVID Economic Rescue Program for Tribal-Member Businesses application.

Eligibility for Tribal Member-Owned Businesses

- Businesses must be owned by the Tunica-Biloxi Tribal Member and spouse.
- The tribal-member business has to be a measurable source of income for the tribal member household (at least 25% of income has to be derived from the business entity).
- Must have less than 50 part-time or full-time employees prior to March 11, 2021 and in operation prior to March 11, 2021;
Must be able to demonstrate they have faced financial hardship due to the COVID-19 public health emergency.

Required Documents

- Tunica-Biloxi COVID Economic Rescue Program for Tribal-Member Businesses Application (Within the application, a detailed narrative of how the business was negatively impacted due to COVID-19 will be required. A business requesting future expenditures shall provide a detailed justification of those expenditures and how those expenditures will assist the business to recover).
- Business License or Certificate of Formation (see exhibit A).
- Copies of invoices and checks issued pertaining to reimbursement requests associated with qualified expenses due to COVID-19.
- Most recent tax filing (preferably 2020 tax filing).
- IRS W-9 form.

Certificate of Preference Eligibility (TERO Office) is not required but encouraged.

Filing of Application

A tribal member shall request an application from Jessica Barbry, the employee assigned to coordinate this program. Application submissions may be either emailed, hand-delivered, or mailed to Jessica Barbry. For email submissions, please send the application to jabarbry@tunica.org. For mail submissions, please submit the application to the following address:

Tunica-Biloxi Tribe of Louisiana
Attn: Jessica Barbry, Budget & Data Analyst
150 Melacon Road
Marksville, LA 71351

Only applications that are fully completed and include all required documents will be reviewed on a first-come, first-served basis. If the application and required documents are received by mail, the date of receipt will be the postmarked date.

Questions regarding this application may be submitted in writing to Jessica Barbry at the above address or by email jabarbry@tunica.org.

Expenditures Eligible for Under this Program

Tribal member-owned businesses may request reimbursement to off-set previous expenditures post January 1, 2021 and/or future expenditures that will assist the business to recover from the negative economic downturn caused by the pandemic. The applicant shall provide a justification and detailed budget of expenditures for consideration. Copies of invoices and checks issued pertaining to reimbursement requests associated with qualified expenses due to COVID-19. The categories below include, but is not limited to, examples of expenditures that may qualify:

- Personal protective equipment (PPE), establishing necessary reserves of PPE, and sanitizing products;
- COVID-19 testing for employees;
- Telework capabilities for employees;
- Establishing public safety measures;
- Cost of equipment that automates the business;
- Any other COVID-19 related expenditure including, utilities, unplanned maintenance, deep cleaning, and other needs reasonably necessary to ensure the function of the entity in response to the public health emergency to enable compliance with public health precautions.

Exhibit A

Examples of Proof of Ownership Documents

Proof of Ownership documents must clearly define majority ownership by Tunica-Biloxi Tribal members. For business entities, such documents include:

- C Corporation: Stock certificates if issued (Form 1120 for corp., Form 1040 for Minority Type-Owner) stock certificates would show how many shares each person owns S Corporation:
- S Corporation: Election Form (Form 2553 filed with IRS) form 2553 provides a breakdown of shareholders and their percentage of ownership
- LLC:
 - Operating agreement – it must outline each owner’s percentage LLP;
 - Partnership agreement – it must outline each owner’s percentage, “profits and losses will be shared in the following proportions...”
- General Partnership: Partnership agreement- it must outline owner’s percentage, “profits and losses will be shared in the following proportions...”
- Sole Proprietorship: Tax Form (1040 schedule C)
- Other documents that may be accepted if they clearly define majority ownership by Tunica-Biloxi Tribal member(s):
 - Certificate/articles of incorporation
 - Bylaws
 - Articles of organization