



<b>Job Position:</b> Counselor	<b>Status:</b> Full-Time/Exempt
<b>Division:</b> Social Services	<b>Salary:</b> Based on Experience
<b>Posting Date:</b> April 16, 2021	<b>Closing Date:</b> May 3, 2021

## Job Posting

### Summary:

The Counselor is a Licensed Clinical Social Worker, (LCSW), who will deliver standardized therapy through counseling, and life betterment services to tribal citizens and families with mild to moderate mental health conditions and/or substance abuse due to the E-COVID pandemic. The Counselor will collaborate with the Care Team (Health Services Nurse Practitioner, Social Worker, Counselor and Program Director), to address other social/health needs of clients, utilizing area referral sources for needed specialty care, hospitalization, or advance psychiatric assessments and treatments for clients with mental and substance abuse disorders.

### Essential Duties and Responsibilities:

**This posting is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job.**

- Identify clients with urgent mental health conditions and make appropriate referrals to available emergency or psychiatric treatment facilities in which clients may be in jeopardy of severe risk to self or others.
- Provide counseling/ therapy to scheduled clients utilizing professional counseling standards.
- Provide written document of counseling sessions, assessments, interventions, and recommendations for internal and external providers and to meet requirements for medical records documentation.
- Provides group and family therapy session as indicated.

### Qualifications:

To perform this job successfully, an individual must be able to perform the Essential Duties and Responsibilities. The requirements listed below are representative of the knowledge, skill, and/or abilities that are required. Reasonable accommodations may be made to enable individuals with disabilities to perform the Essential Duties and Responsibilities.

### Education and Experience:

- A Bachelor's degree in social work from an accredited school; a Master's degree, preferred.
- Verifiable experience as a Licensed Professional Counselor required.
- Must possess Licensure as a LCSW by the Louisiana State Board of Social Work Examiners.



**Certificates and Licenses:**

- Must possess a valid State Driver’s License
- Must successfully pass a criminal background check

**Selection Process:**

All Tunica-Biloxi Tribal positions are competitive. All employment applications and supportive employment material will be evaluated based on the relevance of the applicant's qualifications and experience as it applies to this position. Applicants demonstrating the minimum qualifications and experience most relevant to this position will be considered qualified and be eligible for an interview.

Complete tribal employment applications and resumes will be accepted until the closing date of the posting. Resumes received after the closing date will not be considered for the position. The Tribe reserves the right to consider candidate(s) for other vacancies.

**REQUIRED EMPLOYMENT APPLICATION PACKET MATERIAL:**

- **Tribal employment application** that is complete and provides all information requested; or
- **Cover letter** explaining your qualifications and experience relevant to the functions of this position; and
- **Personal resume** identifying your qualifications and experience relevant to the functions of this position.

Qualified Native Americans will be given preference in employment as required by the Indian Self-Determination and Education Assistance Act (25 U.S. 450, ET. Seq) including other relevant laws. In accordance with Title VII of the 1984 Civil Rights Act, Sections 701(b) and 703(1), preference in filling all vacancies may be given to qualified American Indian candidates. In other than the proceeding situations, the Tunica-Biloxi Tribe is an Equal Opportunity Employer (EOE). Tribal and/or Indian preference applicable in accordance with Title XX of the Tribal Code of the Tunica-Biloxi Tribe of Louisiana.

**SUBJECT TO TRIBAL DRUG FREE WORKPLACE TESTING AND BACKGROUND INVESTIGATION POLICIES**

To apply for this position, interested candidates must submit their completed application, or cover letter and resume on or before the closing date to:

**Tunica-Biloxi Tribe of Louisiana  
Attn: Human Resources  
150 Melacon Rd.  
Marksville, La. 71351  
HR@tunica.org**

