

**Date Open: 5/29/25**  
**Application Deadline: 6/5/25**

## **PARAGON CASINO RESORT**

### **Job Description**

### **HVAC TECHNICIAN**

<b>Department:</b>	<b>Facilities</b>	<b>Reports to:</b>	<b>Lead HVAC Engineer</b>
<b>Job Code:</b>	<b>FAC02</b>	<b>License:</b>	<b>Non-Gaming</b>
<b>Position Code:</b>	<b>FAC004</b>	<b>Costing:</b>	<b>880 8800 8811</b>
<b>Pay Grade:</b>	<b>N7</b>	<b>Date:</b>	<b>10/29/19</b>
<b>EEO-1 Code:</b>	<b>6</b>		

#### **SUMMARY:**

Responsible for monitoring, servicing and repairing all refrigeration, heating and air conditioning equipment for Casino and Hotel in accordance with Paragon Casino Resort standards.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following:

- Responsible for monitoring, servicing and repairing all ice makers, walk-in coolers, and freezers, beer chillers, yogurt machines and all refrigerators.
- Maintains working conditions of restaurant equipment including fryers, dishwashers, stoves and food mixers and buffet line equipment.
- Monitors temperature controls in Casino and Hotel and makes adjustments to tabs and thermostats on heating and air conditioning equipment to keep guests comfortable.
- Responsible for ordering parts, receiving and stocking parts and maintaining parts inventory.
- Designs and installs refrigeration and heating and air conditioning equipment.
- Designs and installs ducting, grills, controls for changes, and new additions to heating and air-conditioning systems.
- Maintains Pressure Washers and Electronic Air Filters.
- Performs other non-gaming duties as assigned.

#### ***Paragon Casino Resort requires all Associates to consistently:***

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
- Exceed Guests expectations with quality and friendly service.
- Treat all Associates and Guests with respect, dignity, integrity and sensitivity.
- Provide a safe working environment by complying with safety rules and reporting potential hazards.
- Comply with company performance standards and departmental policy and practices.
- Demonstrate pride and professionalism for the property, its goals and the Associate Pledge.

- Support training and development for all Associates.
- Communicate and share ideas, concerns and explain “Why” behind decisions.
- Maintain a consistent, regular attendance record.

## **REQUISITE QUALIFICATIONS:**

The requisite qualifications listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and/or Experience:** High school diploma or general education degree (GED) required; One year technical training; E.P.A. approved “Proper Refrigeration Practices” Type 2 Certification Card; minimum of three years HVAC repair experience.

**Qualifications:** Must apply for, be granted and retain a valid Tribal Gaming License during their employment with Paragon Casino Resort. Must have understanding of and abide by all regulations as stated in the Tribal-State Compact.

**Language Skills:** Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to guests and other Associates of the organization.

**Mathematical Skills:** Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals.

**Reasoning Ability:** Ability to apply commonsense understanding to carry out simple one or two-step instructions. Ability to deal with standardized situations with only occasional or no variables.

**Physical Demands:** The physical demands described here are representatives of those that must be met by an Associate to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the Associate is regularly required to talk or hear. The Associate is also regularly required to stand; walk; sit; and use hands to finger, handle, or feel objects, tools or controls. The Associate is occasionally required to reach with hands and arms, and to sit; climb or balance; and stoop, kneel, crouch or crawl and taste or smell.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust to focus.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an Associate encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the Associate regularly works near moving mechanical parts and in high, precarious places and is regularly exposed to risk of electrical shock.

The Associate frequently works in outside weather conditions and is frequently exposed to fumes or airborne particles.

The Associate is occasionally exposed to wet and/or humid conditions, toxic or caustic chemicals, extreme cold, extreme heat, and vibration.

The noise level in the work environment is usually loud. The casino environment is usually smoky.